

## How to open a bank account in Leoben

Available banks:

- (1) **BAWAG PSK**: Josef-Graf-Gasse 5, Opening hours: Mon- Fri 09:00-17:00  
and: Erzherzog-Johann-Strasse 17, Opening hours: Mon-Fri 08:00-18:00
- (2) **Raiffeisenbank Leoben-Bruck eGen**: Hauptplatz 15, Opening hours: Mon-Fri 08:30-12:00, 14:00-16:00
- (3) **Steiermärkische Bank und Sparkassen AG**: Erzherzog-Johann-Strasse 13, Opening hours: Mon-Fri 08:30-12:00, 14:00-16:00
- (4) **Volksbank Steiermark AG**: Hauptplatz 4, Opening hours: Mon-Fri 08:30-12:00, Mon & Fri 14:00-16:00
- (5) **SPARDA-BANK Austria eGen**: Südbahnstrasse 1, Opening hours: Mon-Fri 08:00-12:00, Mon & Fri also 14:00-16:00

Please note that banks are closed on Saturdays, Sundays or legal holidays.

### DOCUMENTS NEEDED

- Proof of identity (passport or ID card)
- Proof of residence (confirmation of residence registration = Meldezettel)
- Proof of employment or student identification

### PROCESS

Opening a bank account in Austria is a fairly straightforward process. Go to one of the recommended banks with the documents listed above and ask to open an account (GER: "ein Konto eröffnen"). If you are studying at Montanuniversitaet Leoben ask the bank officer if they offer a special account for students. Debit / Credit cards are usually sent by postal mail within a few days (depending on the bank). It is wise to keep copies of all bank documentation as well as statements for future reference.

The most common type of account is a "Girokonto" or current account (checking account in the US). With the current account you have access to your money via bank lobby or ATM with your debit card (Bankomatkarte). You can also pay with your debit/credit card in most shops in Leoben. In addition, Austria is fairly forward-thinking when it comes to online banking and there are several options to choose from if you prefer to make payments and manage your money on the move.